May 25, 2021 – Regular Meeting Minutes

1. The Ascension-St. James Airport and Transportation Authority met on May 25, 2021, at the Louisiana Regional Airport with Chairman Rick Webre presiding. Commissioners Gaudin, Melancon , and Amato were all present and Airport Director, Jason Ball, was also in attendance.
2. Chairman Webre stated that he was proud of how all the staff has been working hard to fill all the hours since they were short staffed. New full time hire is doing well and two more part time employees were going to be interviewed.
3. A motion by Commissioner Gaudin seconded by Commissioner Melancon to approve the meeting minutes from May as presented; motion carried unanimously.
4. Finance- Mr. Ball stated that two new business items would address the budget later in the meeting. Budget is on track and under budget. Fuel sales are still remaining high. Motion made by Commissioner Amato seconded by Commissioner Melancon to accept; motion carried.
5. Legal-
6. Engineering:
   1. The Airport Layout plan was presented and showed all future projects for years to come.
   2. Future projects such as Terminal Apron Expansion and land purchases were discussed.
7. Operations- New hire David is doing exceptional and everyone has complimented him. Jason returns to normal hours.
8. Chairman: Capital Outlay money is definitely there but we will have to wait for the bond commission to meet. We can move forward though with the other processes as we wait for the money.
9. Old Business:
   1. Corporate Hangar- discussed in engineering report
   2. Cirrus Service Center- Grant needs to be signed and returned
   3. Master Plan- discussed in report.
   4. CIP- due in August.
10. New Business
    1. FY 2020-2021 was shown and all amendments were presented to align budget with expenditures. Most accounts were underbudget and will be reduced to put us below the 5% mark. Motion made by Commissioner Amato Seconded by Commissioner Gaudin. Motion Carried
    2. Budget for FY 2021-2022 was proposed and all figures gone over. Bond expense was added so more money was added from proprietary to balance. No public comment was noted. Motion made by Commissioner Gaudin Seconded by Commissioner Melancon. Motion Carried
11. Next meeting scheduled for Tuesday July 27, 2021
12. Motion to adjourn made by Commissioner Amato seconded by Commissioner Gaudin. Motion Carried.

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Richard Webre, Chairman Kevin Landry, Secretary